



## Technology Proficiency Self-Assessment

The skills listed below are examples of skills or abilities nursing students are expected to have upon entering the program. The program/course does not teach these skills; students are responsible for having or developing them outside the program. If you do not have proficiency in any of the tasks below, it is your responsibility to become proficient through seeking out resources at your local library. Proficiency in the skills listed below is essential to student success in program/course.

### ***At the time of entry into the program the student must be able to:***

- Access the internet using a laptop, desktop, and/or computer with a web camera.
- Use your email to receive and send communication to the school, including attaching documents, opening documents, and saving them.
- Use a web browser to navigate a variety of websites, refresh a web page, and find reputable resources.
- Use a web-based document sharing platforms such as Google docs.
- Use Microsoft Office programs such as: Word, Excel, and Power Point.
- Use spelling and grammar check to find and correct errors in your writing.
- Use Populi, a learning management system to: (you will be oriented)
  - Find a course syllabus
  - Open weekly assignments
  - Take online tests
  - Submit assignments
  - Monitor performance in your grade book
  - Communicate with others in the class
  - Participate in discussion forums
  - Use Zoom

By signing this document, I understand and agree that all of the above tasks are not taught in the program and by signing this form I indicate I am proficient. I understand the technology proficiency expectations of the program/course.

Student Signature \_\_\_\_\_

Date: \_\_\_\_\_